



MYSOFT ENTERPRISE FEATURE LIST 2009

Fully integrated ERP accounting software

Software Modules	Features & Comments
General Ledger	<ul style="list-style-type: none"> • All modules are fully integrated in real time processing. • Can do forward posting to unlimited advance periods. • Create frequently use Journal posting templates. • Full audit trail reports. • Global, departmental, cost centre & project profit & loss accounts. • Journals with memorize and recall functions. • Monthly Closing stock input via journals or via stock input table. • Multiple GL Control accounts settings per sub- ledger such as AR -Trade Debtors/ Overseas Debtors/ Group company Debtor/ Sundry Debtors/ Staff ledger / Supplier accrued control balances. • Options for Period Accounting –monthly or 445 basis. • Percentage allocation of overheads expenses. • Period accounting for late invoices postings. • Single and 12 monthly profit & loss 'spread sheet like' reports. • Up to 5 levels COA drill down for quick view and analysis reporting. • Up to 60 digits GL chart of Account link to two sets of floating codes for departments, cost centers and projects/jobs postings . • Deferred Revenue & Prepayments postings. • Profit & Loss account by department / cost centre /project/job. • Budget allocation by department/CC/project/job. • Optional supplier journals with quantity & unit of measurement postings to GL reporting. • Large 13 digits amount/value input field (99 billion). • Large description /detail field (>130 characters). • Available large memo field for each GL code. • GL codes categorized into groups and sub-groups. • All documentation print and can reprint. • Full debit/credit Audit Trails – any period. • P&L accounts with Trading/ Manufacturing/ Services presentation formats. • Month end / Year end currency revaluation routine. • GL ledger detail listing by GL codes / By Department/ Cost Centre, or by Project/Jobs. • Budget analysis (actual v budget) reports By Department/ Cost Centre, or by Project/Jobs. • Group Consolidation- GL AR AP CB

<p>Customer Ledger / AR</p>	<ul style="list-style-type: none"> • Auto calculate currency gain or loss with bank charges. • Can post to unlimited Advance periods. • Credit limit setting. • Credit control letters • Bank Guarantees management • Advance Deposit management • Each customer master record can hold unlimited delivery / branch addresses and salesman code. • Memo and attachment facilities per account. • Monthly sales and collection graph quick view. • Multi years customer history reports. • Multiple Credit Notes to match Invoice & payment • Print Official Receipts • Print statement at any date. • Record advance deposit / post-dated receipts. • Post-dated cheques management. • Reprint any back dated statement. • Statement with option for post dated cheques. • User definable Ageing periods & due dates reports. • User defined customer status – On hold, bad debt, good account, pending credit approval etc. • Cash forecast on receivable • Incentive bonuses / Rebates per customer • Customer specific discounts per stock group/item. • AR journal for cheque bounced.
<p>Supplier Ledger / AP</p>	<ul style="list-style-type: none"> • Ageing & suggested payment schedule. • Can post to unlimited Advance periods. • Memo and attachment facilities per account. • Multi years supplier history reports • Multiple Credit Notes matching per Invoice and payment. • Option to post late invoices without affecting ageing and due date report. • Post dated cheque option. • Print Payment Advice vouchers. • Record advance payment and deposits. • Can configure ledger for supplier provision or accrual where invoices received after period closing. • Supplier Due date reports • Option to attach soft copy invoices by transaction (paperless concept). • AP journal for returned cheque by bank. • Multiple banks to one supplier invoice payment
<p>Cash Books/Foreign Banks</p>	<ul style="list-style-type: none"> • Automatic calculate currency gain & loss with postings for bank charges & commission. • Bank Reconciliation statement recall any month. • Computerized cheque printing. • Option for voucher numbering according to Bank identity. • View & print official Receipts, Payment Vouchers, Day book details and summary. • Direct posting of bank charges & commission.

<p>Stock/ Product / Service Management</p>	<ul style="list-style-type: none"> • Multiple selling prices per single stock (e.g. West Malaysia price/ East Malaysia price/ Export etc) • Batch & Serial number tracking. • Branch Stock remote control. • Link to bar code scanner -2D and 3D • Quantity multi-level discount price list. • Scan product picture into item record • Specific customer price list. • Standard, FIFO and Average costing. • Who buy what report. • Landed cost calculation. • Loose coils identification • Colour ,Size or Grade factors • Stock report by colour & size matrix. • Multiple suppliers lead time per single stock • Suppliers price list • Double level discounts • Promotional period price settings • Bar codes enabled • Stock on loan & return management / Consignment. • Raw materials & WIP valuations. • Special stock search by barcode or key word within descriptions
<p>Sales Pipeline/ Quotation/ order/ Invoicing / Credit Note / Debit Note</p>	<ul style="list-style-type: none"> • Carry customer PO number from SOP to Invoice. • Issue & view stock items with batch or serial numbers. • Memorize & Recall function for recurring invoicing. • Multiple DO to single invoice • Multiple GL postings per invoice • On screen customer specific purchase price history check. • On screen due date for payment • Print multiple invoices by range. • Product and service (essay type) invoice combination. • Quotation to Order to DO to Invoice process • Quotation with revision versions control. • Spreadsheet costing table load into quotation. • Salesman commission setting. • Ten extra fields for invoice design customization • Single or batched printing • Able to recall original invoice and discounts applied before creating credit note with the original discounts given. • View specific Stock price history while preparing quotation, sales order, invoice or credit note. • Delivery efficiency analysis- actual to promise dates • Input sales forecast inventory pipeline by salesman and future periods requirements. • Can allocate stock before delivery • Itemized Delivery dates per item / per order. • Multiple delivery addresses per order. • Multiple quotations to single order • On screen pricing history check. • Forecast Stock sales against salesman actual sales • Quotation tracking. • Quotation versions control for price etc changes. • Can convert sales order to purchase order. And the

<p>Production Control BOM (Bill Of Materials)/ Product formulation & Costing</p>	<ul style="list-style-type: none"> • Raw material / Labour / Services / machine / overheads – variable or fixed cost type. • Global raw material BOM component price updates. • Option for multiple BOM variations per single stock item. • Run material resource planning. • Try build for BOM costing with multiple quantities. • Unlimited BOM items. • Pack & re-pack product cost tracking • Engineering BOM facilities from master BOM • Planned usage to actual usage variance.
<p>Works Order Management / WIP reporting</p>	<ul style="list-style-type: none"> • Completed quantity update • Option for Average cost or Last purchase cost calculation. • Option for Raw material Stock out or Back-flash. • Option to build fixed assets for rental charges. • Raw material allocation • Raw material shortage • Scrap & reject quantity records • WIP warehouses.
<p>Warehouse Management / Consignment sales</p>	<ul style="list-style-type: none"> • Branch warehouses. • Consignment warehouse control • Goods send to sub-contractor control. • Multiple warehouses control. • QC warehouse. • Warehouse stock transfers. • Serial / Batch stock for warranty period control / Returns for repair / Item on loan etc.
<p>Fixed Assets</p>	<ul style="list-style-type: none"> • Acquisitions • Asset disposal report. • Asset service / repair records • Assets categories • Calculate monthly depreciation and post to GL. • Capital Allowances records • Disposal gain & loss with optional posting to GL • Full asset cost, depreciation and net book value reports. • Straight line, Reducing or Write off depreciation methods. • Asset adjustments & re-do depreciations. • Asset transfers • Asset pictures • Insurance renewals
<p>Point Of Sales / full Retail Management (optional module)</p>	<ul style="list-style-type: none"> • Bar code enable. • Can view product picture on item selection. • Credit card details • Fully keyboard high speed data entry. • Link to Cash drawer and Receipt printer. • Link to GL for full back end accounting • Link to stock control. • Multiple POS link to single retail accounting unit. • Touch screen options.

<p>Job Costing</p>	<ul style="list-style-type: none"> • Analyze single to multi years (short and long term) projects revenue and costs. • Profit & Loss account per job or project • Reallocation/ repost of project cost –any time. • Revenue, Work in progress and cost for contract accounting. • Budget against actual job & project costs. • Time sheet entry for jobs
<p>Purchase Requisition & Order Management</p>	<ul style="list-style-type: none"> • Requisition approval & budget limit control • Inter department requisitions • Cost price configuration with unlimited suppliers pricing per stock item with volume discounts. • Itemized Delivery dates per order. • Memorize & Recall function. • Minimum order quantity control • Monitor multiple deliveries per single PO. • On screen supplier item price history. • Can pick up order details from Sales order. • Already “on order” display to avoid duplicated order. • Supplier delivery efficiency analysis-promised to actual delivery. • Option setting for 3 way matching-PO/DO-GRN/ Purchase invoice-Payment.
<p>Budget setting</p>	<ul style="list-style-type: none"> • Company wide, departmental, cost center and job level budget settings. • Variance analyses reports. • Purchase requisition budget warning.
<p>System Manager Utilities</p>	<ul style="list-style-type: none"> • Amend voucher numbers • Can set module and functional user access rights. • Crystal reports and document layouts customization. • Add user defined reports • Currency symbol setting • Data backup and restore utilities. • Decimal point setting up to 8 decimal points. • Default posting codes setting for SOP, POP, Invoicing. • Multi company setup • Multi con-current users • Multi currency • Multi languages-English, Chinese, Malay, French • Network record locking • Optional system generated or manual document numbering. • Two level security passwords setting for error corrections. • Quick view for all historical documentation & invoices for review or reprint. • Internet Web enabled remote access for data processing

Top Management Dash Board	<ul style="list-style-type: none"> • Real time financial high lights for top management • Access directly without any need to run the actual accounting program. • Show collection due from customers for today • Customers Over credit limits list • Monthly sales & purchases graphs • Password control access by top management only. • Suppliers payment due for today • Top 10 best selling products • Top 10 customers • Total sales, debtors & creditors. • Up to date bank balances. • Can customize for more information.
Multi Currency	<ul style="list-style-type: none"> • Apply to Quote/SOP/AR / POP/AP/Cash Books. • Auto calculation and GL posting of currency gain & loss. • Extra fields for bank charges & commission. • Keep all historical spot rates at transaction level. • Unrealized gain & loss calculation.
Cash Sales Direct posting of sales data	<ul style="list-style-type: none"> • High speed input for externally created invoices. • Mouse-less speed input of sales data. • Over the counter Cash Sales with payments- with or without customer names.
Sales Tax / Service Tax / GST / VAT (Goods & Services Tax)	<ul style="list-style-type: none"> • Full sales tax / service tax / GST accounting. • GST / VAT detail and summary reports. • Build in partial claim rules.
Web based Help Desk integration to customers & Asset Management (optional)	<ul style="list-style-type: none"> • Linking your Help Desk to customers and fixed assets for support service management and escalation
Web based Remote stock enquiry (optional)	<ul style="list-style-type: none"> • Enquire stock item availability across warehouses.
ADDITIONAL FUNCTIONS	
Quick View	<ul style="list-style-type: none"> • Available in all modules. • Can sort alphabetically or by values. • Speed search for journals, vouches & invoices. • Can use for multiple alerts purposes
Graphic presentation of reports.	
Advance Sorting/Searching Facility	
Extra Analysis Code for report writing	<ul style="list-style-type: none"> • In customer and supplier modules.
Crystal reports & form layouts	<ul style="list-style-type: none"> • User customizable.
Function Access Security Password	
Reprint vouchers after posting	<ul style="list-style-type: none"> • No time limit or restriction.
Link to Microsoft Excel , Words and e-mail	<ul style="list-style-type: none"> • Direct and formatted data export.
Running on latest version of operating system	<ul style="list-style-type: none"> • Options for Access or Microsoft SQL
Secured clerical input data error rollback	<ul style="list-style-type: none"> • All error corrections are subject to two levels of password protection. Therefore, delete or reverse postings are unnecessary.

Consolidation Data	<ul style="list-style-type: none"> • ODBC direct link to Excel for multi-companies.
Can link to other CRM, Payroll and HRM	<ul style="list-style-type: none"> • Optional customization linkage
Period Accounting setting	<ul style="list-style-type: none"> • Variable Month-End period settings. Date fields available for Document date, Posting date and Period date for accounting and reporting selection. • Monthly lock data option.
BENEFITS	
Can start with any budget	We have 4 levels of upgradeable software
Ease of use	Suitable even for secondary school teaching materials
Well established software	Our long user list included MNC and listed companies
Industry standard Microsoft databases	Access and SQL
No need to run month end closing routines	Accounts are always available in real time reports
Low cost of ownership	Really affordable compare to other software
No special hardware required	
Speed of implementation	Can be implemented in less than two weeks.
Security data backup	MS SQL auto back up even after office hours.
Experienced implementation	We have more than 12 years of successful system implementation.
<p>Some of our Mysoft Enterprise ERP CUSTOMER REFERENCES:</p> <ol style="list-style-type: none"> 1 Hup Seng (5024 KLSE Main Board). 2 Satinni Corporation Sdn Bhd 3 Lotus Engineering SB (Proton) 4 Sanpo Seimitsu (m) SB (Japanese) 5 Felda Trading Group (Felda / Prodata) 6 MFE Construction (UK) 7 Inter Science SB (Singapore Group) 8 A&H Meyer (M) SB (German) 	<p>Our other implementation and consultancy supply records including:</p> <ol style="list-style-type: none"> 1. Fibrecomm Networks (Celcom group) 2. MEPS (Malaysian ATM). 3. CAV capital (CIMB group) 4. UZMA (KLSE listed)

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